



NATIONAL INNOVATION FOUNDATION - INDIA
(Autonomous Body of Department of Science & Technology, Govt. of
India)

TENDER DOCUMENT

FOR

**SUPPLY OF RAW MATERIAL/FABRICATION MATERIAL FOR FAB LAB /
WORKSHOP**

Estimated Value of Tender Rs. 20,00,000/-

Date of Tender Issue	: 21/02/2020 at 11:00 hrs
Last date of Tender Submission	: 09/03/2020 at 14:00 hrs
Opening of Technical Bids	: 09/03/2020 at 14:30 hrs

National Innovation Foundation-India is an Autonomous Body of the Department of Science and Technology, Govt. of India providing institutional support to grassroots innovators and outstanding traditional knowledge holders.

NIF invites sealed tender for supplying of machines and equipment's for workshop. The sealed bidding documents should be delivered in the Administration Section of NIF on or before the stipulated date and time. The technical bid and the financial bid must be sealed in separate envelopes super-scribing "**Technical Bid**" and "**Financial Bid**" and both these two envelopes must be placed in a third envelope super-scribing "**Tender for Supply of Raw Material/Fabrication Material for Workshop**". This third envelope should be **sealed (glued along with tapped). Stapled or open tender will be forfeited**. It should be delivered to: "The Director / Chief Innovation Officer, National Innovation Foundation - India, Grambharti, Amrapur, Gandhinagar - Mahudi Road, Gandhinagar - 382650." **Latest by 14.00 Hrs on 09th March 2020.**

The technical bids will be opened on 09th March 2020 at 14:30 Hrs at address given above. The term and conditions are as follows:

Any queries related to this tender may be addressed only through email to pc@nifindia.org.

Terms & Conditions:

1. The tenderer/bidder may be a proprietary firm, Partnership firm, Limited Company, Corporate body legally constituted engaged in manufacturing /marketing of production machines /equipment's (copy of registration of firm to be attached).
2. The Bidder must have a minimum financial annual turnover of **Rs. 25 lakhs** in each of past 3 financial years and no loss in P&L account shall be there in those years. Audited Financial documents of Balance Sheets and P&L account certified by CA shall be provided by bidder along with Income Tax Returns.
3. Applicant should not have been blacklisted by the Depts./Ministries of the Govt. of India/State Govt. /PSUs (**A declaration has to be submitted**).
4. The bidder shall furnish, as part of the bid, an interest free EARNEST MONEY DEPOSIT (EMD) of amount **Rs 40,000 (Forty thousand only)** in the form of Demand draft (valid for 90 days) drawn in favour of '**National Innovation Foundation-India**' payable at Ahmedabad from any Nationalized /Scheduled bank.
5. Earnest Money Deposit (EMD) in the form of Demand Draft only shall be placed in a sealed Envelope 1 super scribed as "Earnest Money".
6. The tenderer /bidder should submit duly filled check list of technical bid (annexure 1) along with supporting documents and catalogues/specifications of fabrication material quoted in the envelope of technical bid.
7. The technical and financial bids should be quoted separately in different sealed envelopes. Both envelopes must be kept in an envelope which should be superscripted as "**Tender for supply of Raw Material/Fabrication Material for Workshop**".

8. The financial bids of those bidders will be considered who qualify under technical bid as per above mentioned criteria and duly submitted checklist as per Annexure 1.
9. The supplier must quote for all the items mentioned in the list. The decision shall be taken on net bundled price.
10. NIF shall, upon evaluation of the bids submitted, award the contract to the lowest bidder (L1).
11. NIF reserves rights to cancel/modify requirement of all items /specific items, the bundled cost shall be calculated according to final quantity of each item.
- 12. All materials supplied have to be of reputed brands like Essar /Tata or similar companies with the relevant BIS standards.**
13. Sealed Bid may be submitted to the address given above.
14. A copy of the authorization letter/power of attorney/board resolution for the purposes of signing and submitting the present tender documents shall be attached with the tender documents.
15. The Bidder's name stated on the proposal shall be the exact legal name of the firm.
16. Erasures or other changes in the Bid Documents shall be initialled by the person signing the Bid.
17. NIF shall open the bids Technical and Financial bids on the scheduled dates of which the Bidder shall take note and the Bidder, either himself or through an authorized representative shall remain present at such opening. In the event any authorized representative of a Bidder is sent to such opening then such person shall be required to carry an authorization letter for the same.
18. It is hereby clarified that the absence of any Bidder or his authorized representative at such opening shall not affect the legality of such opening and NIF shall be entitled to continue with such opening of bids even in the absence of the Bidders or any of them, and no claim or objection on this ground shall be entertained.
19. Any Tender without EMD will be treated as non-responsive and shall be rejected at the outset itself.
20. The EMD of the unsuccessful bidders will be discharged/returned at the earliest after completion of the tender process. The successful bidder's EMD will be discharged upon the bidder's acceptance of the Letter of Intent/purchase order satisfactorily. The EMD may be forfeited:
 - a. If the bidder withdraws his/her bid during the period of bid validity specified by the bidder in the Bid form;
 - b. In the case of successful bidder, if the bidder fails to sign the contract or fails; or Fails or refuses to honour his/her own quoted price for any of the items or part thereof.
 - c. In both the above cases bidder will not be eligible to participate in the tender for one year from the date of issue of Letter of intent.
21. The financial bids of those bidders will be considered who qualify under technical bid.
- 22. The prices quoted in the financial bid (in format given in annexure 3) must be inclusive of all taxes, loading & unloading, transport insurance (wherever applicable) and transportation charges to deliver the**

equipment/machine at address given above. The applicable rates of GST and amount should be clearly mentioned in the financial bids.

23. The list of items required along with tentative quantity is given in Annexure 2.
24. Submitted quotations should be valid for at least 60 days
25. The vendor should supply the material within **15 days** of placing the purchase order.
26. In case the quotation is being submitted by authorized agent of the principal manufacturing company, the authorised sales agency ship certificate from the principal should be furnished along with the quotation. Quotations without this authorization certificate will be rejected.
27. Special discount/rebate wherever admissible keeping in view that items are being procured for educational purpose in respect of Public Institution of national importance may please be indicated.
28. Vendors should attach the relevant brochure/leaflet for the options quoted.
29. Necessary certificate should be enclosed by the vendor in case of proprietary nature of the quoted items.
30. Incomplete and conditional submitted tenders would be summarily rejected.
31. Late/delayed tenders received at the venue mentioned above due to any reason, whatsoever, will not be accepted under any circumstances.
32. The Bidder shall bear all costs associated with the preparation and submission of its Bid. NIF shall, in no case, be responsible or liable for these costs, regardless of the conduct or the outcome of the Bidding process.
33. The tenderer should sign (not initials) at each page of the technical and financial bid documents and all its annexures. No page should be removed/detached from the tender document.
34. In case two or more agencies are found to have quoted the same rates, the competent authority, NIF shall decide about the agency to which the offer shall be granted based on the past credentials/ report on the past performance of the firm, and length of experience etc. The decision of the competent authority, NIF shall be final and binding, and no communication in this regard will be entertained.
35. The 80 % payment will be released after delivery of fabrication material in good condition.
36. The 20% payment will be released after satisfying all the conditions as per the tender terms and condition.
37. NIF reserve the rights to cancel the tender, without giving any reasons.
38. The conflicts or disputes that may arise in relation to the subject, content, interpretation, implementation and enforcement of this agreement will be solved, firstly, by the Dispute Resolution Committee setup jointly for good governance and then, by equity arbitration. In the event, efforts by Dispute Resolution Committee and an equity arbitration attempt fails, then the legal jurisdiction to be approached shall be within the jurisdictions of Ahmedabad only.

Special Conditions of Contract:

1. **FORCE MAJEURE** The Parties hereto shall be relieved from the performance of the obligations as herein contemplated or from any penal consequences on account of non-performance which is attributable directly to force majeure conditions, which conditions are not in the power, domain or control of the Party affected. The Party seeking protection of such force majeure condition shall be required to send a notice of the existence and continuation of such conditions to the other Party and only thereupon the suspension of obligations shall follow. For this purposes hereof, force majeure conditions shall mean an event beyond the control of the Party and not foreseeable by the Party and shall include events of floods, explosions, riots, wars, hurricane, epidemics, any other Act of God, quarantine restrictions, terrorism, government actions and provided always that such acts result in the impossibility of the further performance of the contract.
2. **INTERPRETATION** In case of any dispute with regard to the interpretation of any of the provisions of this document or to the due performance in accordance with the contract terms, the decision of Director, NIF will be final and binding.
3. **ASSIGNMENT AND SUB-LETTING/SUB-CONTRACTING PROHIBITED**
The Successful Bidder shall not directly or indirectly assign or sub-let any part of the contract to any other party or agency.
4. **TERMINATION**
 - A. NIF may terminate the contract if any of the following events occur :-
 - i. Successful Bidder is adjudged as insolvent.
 - ii. Successful Bidder has abandoned the contract i.e. the Successful Bidder fails to perform the obligations under the contract for a period of One month.
 - iii. Any of the licenses, permissions or registrations of the Successful Bidder as required under the applicable laws are discontinued/ cancelled or not renewed in time.
 - iv. Successful Bidder has neglected or failed persistently to observe or perform his obligations under the contract or performs unsatisfactorily
 - v. The Successful Bidder is found to have acted in breach or violation of any of the safety norms persistently, applicable labour and other laws in relation to the contract and his obligations therein.
 - vi. The Successful Bidder commits a breach of the contractual terms and conditions.
 - vii. In the opinion of NIF, it is desirable to discontinue with the performance of the contract with the Successful Bidder.

5. NIF shall give the Successful Bidder a Seven days' notice period to rectify the breach, failing which the contract shall stand terminated on the last date of the notice period without requiring any further notice from NIF in that behalf. Upon such termination, the outstanding dues of the Successful Bidder shall be settled subject to the amounts recoverable by NIF under the contract from the Successful Bidder.
6. INDEMNITY The Successful Bidder shall indemnify and keep harmless NIF from and against all actions, proceedings, claims, demands, losses, costs, damages and expenses whatsoever which may be brought against or suffered by NIF which it may sustain, pay or incur as a result of or in connection with the performance/ purported performance/ non-performance of the contract by the Successful Bidder, including but not limited to, any liability or action occurring on account of any litigation, court or government orders.
7. AMENDMENT No amendment or modification or waiver of any provision of these presents, nor consent to any departure from the performance of any obligations contained herein, by any of the Parties hereto, shall in any event be valid and effective unless the same is in writing and signed by the Parties or their duly authorized representative especially empowered in this behalf and the same shall be effective only in respect of the specific instance and for the specific purpose for which it is given.
8. SETTLEMENT OF DISPUTES (1) Any disputes or difference between parties arising out of the contract to the extent possible shall be settled amicably between the parties. (2) If amicable settlement cannot be reached all the disputed issues shall be resolved by Competent Authority NIF and his decision shall be final. If needed, Competent Authority NIF may constitute a Committee to resolve the dispute.
9. GOVERNING LAW & JURISDICTION This contract shall be governed by the Laws of India and the Courts at Ahmedabad shall have exclusive jurisdiction to try and disputes arising hereunder.

Annexure 1:**Format for technical bid of the tender (NIF/2020/ADM/003)****Tender submitted for Supply of Fabrication Material for Workshop /Fab Lab**

Sl. No.	Description of requirement	Enclosed	Enclosure No.
1.	Whether the firm is registered with proprietary firm, Partnership firm, Limited Company, Corporate body legally constituted engaged in manufacturing / marketing of production machines / equipment	Yes/No	
2.	Declaration by the bidder that he /she has not been blacklisted by the Department /Ministries of the Govt. of India/State Govt./PSUs	Yes/No	
3.	Copies of Audited Balance Sheet, Profit & Loss Statement and Income Tax Return for last 3 years duly certified by CA (2016-17, 2017-18 and 2018-19)	Yes/No	
4.	Copy of Registration Certificate of the firm	Yes/No	
5.	Copy of PAN/TAN/GST issued by Income Tax Dept.	Yes/No	
6.	Partnership deed, if applicable	Yes/No	
7.	Demand draft of Rs...../-as EMD enclosed in separate envelope along with Technical Bid	Yes/No	
8.	Technical specification of the materials	Yes/No	
9.	Financial Bid sealed in a separate envelope	Yes/No	

Declaration of the Tenderer:-

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.

(Signature of Tenderer with seal) Name:

Place:

Seal :

Date:

Office Address:

Annexure 2

List of materials

	Item	Size	Length	Quantity	Specification/Material Grade	
1	Mild steel (MS) Round bars	12 mm (dia)	1 m	20 nos.	IS 2062 / E250 / Fe 410WA	
		16 mm (dia)	1 m	30 nos.		
		20 mm (dia)	1 m	20 nos.		
		25 mm (dia)	1 m	20 nos.		
		30 mm (dia)	1 m	10 nos.		
		40 mm (dia)	1 m	10 nos.		
		50 mm (dia)	1 m	10 nos.		
		60 mm (dia)	1 m	1 nos.		
		80 mm (dia)	1 m	1 nos.		
		100 mm (dia)	1 m	1 nos.		
2	Mild steel (MS) Square bars	10 x 10 mm	1 m	1 nos.	IS 2062 / E250 / Fe 410WA	
		20 x 20 mm	1 m	1 nos.		
		30 x 30 mm	1 m	1 nos.		
3	Mild steel (MS) Square pipe	2.0 mm thick	12 x 12 mm	6 m	100 nos.	IS 2062 / E250 / Fe 410WA
		2.0 mm thick	15 x 15 mm	6 m	100 nos.	
		1.6 mm thick	20 x 20 mm	6 m	100 nos.	
		1.6 mm thick	25 x 25 mm	6 m	150 nos.	
		2.0 mm thick		6 m	100 nos.	
		3.2 mm thick		6 m	50 nos.	
		1.6 mm thick	32 x 32 mm	6 m	50 nos.	
		2.6 mm thick		6 m	50 nos.	
		1.8 mm thick	40 x 40 mm	6 m	50 nos.	

		2.6 mm thick		6 m	50 nos.	
		2.0 mm thick	50 x 50 mm	6 m	50 nos.	
		3.0 mm thick		6 m	50 nos.	
4	Mild steel (MS) Rectangle pipe	1.8 mm thick	40 x 20 mm	6 m	50 nos.	IS 2062 / E250 / Fe 410WA
			50 x 25 mm	6 m	50 nos.	
			80 x 40 mm	6 m	50 nos.	
		3.0 mm thick	50 x 25 mm	6 m	50 nos.	
			80 x 40 mm	6 m	50 nos.	
5	Mild steel (MS) Round pipe	1.6 mm thick	12 mm (OD)	6 m	50 nos.	IS 2062 / E250 / Fe 410WA
			15 mm (OD)	6 m	50 nos.	
			20 mm (OD)	6 m	50 nos.	
			25 mm (OD)	6 m	50 nos.	
		2.0 mm thick	12 mm (OD)	6 m	50 nos.	
			15 mm (OD)	6 m	50 nos.	
			20 mm (OD)	6 m	50 nos.	
			25 mm (OD)	6 m	50 nos.	
			32 mm (OD)	6 m	50 nos.	
			40 mm (OD)	6 m	50 nos.	
			50 mm (OD)	6 m	30 nos.	
		2.9 mm thick	40 mm (OD)	6 m	30 nos.	
			50 mm (OD)	6 m	30 nos.	
6	Mild steel (MS) Strips/flats	20 mm	3 mm thick	6 m	100 nos.	IS 2062 / E250 / Fe 410WA
		20 mm	5 mm thick	6 m	100 nos.	
		20 mm	10 mm thick	6 m	25 nos.	
		25 mm	3 mm thick	6 m	100 nos.	

		25 mm	5 mm thick	6 m	50 nos.	
		25 mm	10 mm thick	6 m	25 nos.	
		30 mm	3 mm thick	6 m	30 nos.	
		30 mm	5 mm thick	6 m	30 nos.	
		50 mm	3 mm thick	6 m	50 nos.	
		50 mm	5 mm thick	6 m	30 nos.	
		50 mm	10 mm thick	6 m	25 nos.	
		75 mm	6 mm thick	6 m	20 nos.	
7	Mild steel (MS) Angles	20 x 20 mm	3 mm thick	6 m	100 nos.	IS 2062 / E250 / Fe 410WA
		25 x 25 mm	3 mm thick	6 m	100 nos.	
		25 x 25 mm	5 mm thick	6 m	100 nos.	
		30 x 30 mm	3 mm thick	6 m	100 nos.	
		30 x 30 mm	5 mm thick	6 m	100 nos.	
		35 x 35 mm	3 mm thick	6 m	100 nos.	
		35 x 35 mm	5 mm thick	6 m	100 nos.	
		45 x 45 mm	6 mm thick	6 m	50 nos.	
		50 x 50 mm	6 mm thick	6 m	50 nos.	
8	Stainless steel (SS) sheet	(8 x 4 feet)	0.6 mm thick	-	5 nos.	SS 304
			0.8 mm thick	-	5 nos.	
			1 mm thick	-	5 nos.	

Annexure 3

Format for Financial Bid

	Item	Specification	Length	Quantity	Material Grade	Approx. weight, kg	Price per kg, Rs	Net amount (Inclusive of all taxes, transportation and other charges), Rs
1	Mild steel (MS) Round bars	12 mm (dia)	1 m	20 nos.				
		16 mm (dia)	1 m	30 nos.				
		20 mm (dia)	1 m	20 nos.				
		25 mm (dia)	1 m	20 nos.				
		30 mm (dia)	1 m	10 nos.				
		40 mm (dia)	1 m	10 nos.				
		50 mm (dia)	1 m	10 nos.				
		60 mm (dia)	1 m	1 nos.				
		80 mm (dia)	1 m	1 nos.				
		100 mm (dia)	1 m	1 nos.				
2	Mild steel (MS) Square bars	10 x 10 mm	1 m	1 nos.				
		20 x 20 mm	1 m	1 nos.				
		30 x 30 mm	1 m	1 nos.				
3	Mild steel (MS) Square pipe	2.0 mm thick	12 x 12 mm	6 m	100 nos.			
		2.0 mm thick	15 x 15 mm	6 m	100 nos.			
		1.6 mm thick	20 x 20 mm	6 m	100 nos.			
		1.6 mm thick	25 x 25 mm	6 m	150 nos.			
		2.0 mm thick		6 m	100 nos.			
		3.2 mm thick		6 m	50 nos.			
		1.6 mm thick	32 x 32 mm	6 m	50 nos.			
		2.6 mm thick		6 m	50 nos.			
		1.8 mm	40 x 40 mm	6 m	50 nos.			

		thick							
		2.6 mm thick		6 m	50 nos.				
		2.0 mm thick	50 x 50 mm	6 m	50 nos.				
		3.0 mm thick		6 m	50 nos.				
4	Mild steel (MS) Rectangle pipe	1.8 mm thick	40 x 20 mm	6 m	50 nos.				
			50 x 25 mm	6 m	50 nos.				
			80 x 40 mm	6 m	50 nos.				
		3.0 mm thick	50 x 25 mm	6 m	50 nos.				
			80 x 40 mm	6 m	50 nos.				
5	Mild steel (MS) Round pipe	1.6 mm thick	12 mm (OD)	6 m	50 nos.				
			15 mm (OD)	6 m	50 nos.				
			20 mm (OD)	6 m	50 nos.				
			25 mm (OD)	6 m	50 nos.				
		2.0 mm thick	12 mm (OD)	6 m	50 nos.				
			15 mm (OD)	6 m	50 nos.				
			20 mm (OD)	6 m	50 nos.				
			25 mm (OD)	6 m	50 nos.				
			32 mm (OD)	6 m	50 nos.				
			40 mm (OD)	6 m	50 nos.				
			50 mm (OD)	6 m	30 nos.				
		2.9 mm thick	40 mm (OD)	6 m	30 nos.				
			50 mm (OD)	6 m	30 nos.				
6	Mild steel (MS) Strips/flats	20 mm	3 mm thick	6 m	100 nos.				
		20 mm	5 mm thick	6 m	100 nos.				
		20 mm	10 mm thick	6 m	25 nos.				
		25 mm	3 mm thick	6 m	100 nos.				
		25 mm	5 mm thick	6 m	50 nos.				
		25 mm	10 mm thick	6 m	25 nos.				
		30 mm	3 mm thick	6 m	30 nos.				
		30 mm	5 mm thick	6 m	30 nos.				
		50 mm	3 mm thick	6 m	50 nos.				
		50	5 mm thick	6 m	30 nos.				

		mm							
		50 mm	10 mm thick	6 m	25 nos.				
		75 mm	6 mm thick	6 m	20 nos.				
7	Mild steel (MS) Angles	20 x 20 mm	3 mm thick	6 m	100 nos.				
		25 x 25 mm	3 mm thick	6 m	100 nos.				
		25 x 25 mm	5 mm thick	6 m	100 nos.				
		30 x 30 mm	3 mm thick	6 m	100 nos.				
		30 x 30 mm	5 mm thick	6 m	100 nos.				
		35 x 35 mm	3 mm thick	6 m	100 nos.				
		35 x 35 mm	5 mm thick	6 m	100 nos.				
		45 x 45 mm	6 mm thick	6 m	50 nos.				
		50 x 50 mm	6 mm thick	6 m	50 nos.				
8	Stainless steel (SS) sheet	8 x 4 feet	0.6 mm thick	-	5 nos.				
			0.8 mm thick	-	5 nos.				
			1 mm thick	-	5 nos.				
TOTAL		(Amount in Words)							