



National Innovation Foundation -India

Bungalow No. 1, Satellite Complex, Premchand Nagar Road

Satellite, Ahmedabad – 380015, Website: www.nif.org.in

Phone: 079-26732456, Email: info@nifindia.org

Tender Notice for **Purchase of Workstations**

National Innovation Foundation invites sealed tenders for High end Workstations from reputed hardware vendors.

Specifications and general terms and conditions are mentioned in the following pages.

The last date for submission of sealed tender is: 16th March 2011 by 2 pm

Tenders would be opened on the same day at 3 pm

Ahmedabad

11 March 2011



Chief Innovation Officer



National Innovation Foundation -India

About NIF – India (<http://www.nif.org.in>)

National Innovation Foundation – India is an autonomous body under the Department of Science and Technology, Govt. of India.

It was established in 2000 with the main goal of providing institutional support for scouting, spawning, sustaining and scaling up grassroots green innovations and helping their transition to self supporting activities.

NIF has its registered office located at Bungalow No.1, Satellite Complex, Premchand Nagar Road, Satellite, Ahmedabad – 380015.



National Innovation Foundation -India

Tender Notice

Ref. No. NIF/IT/PR/2011/3

National Innovation Foundation – India invites sealed tenders from authorized and reputed hardware vendors

Sr. No	Description	Quantity	Last Date for Submission
1	High end Workstations	10	16 th March 2011, 2 pm

Tenders would be opened on 16th March 2011 at 3 pm.

NIF is following a limited tendering process for purchasing Workstations by inviting tenders from more than 3 vendors. The tender document is also available on NIF website and any other vendors who are interested to submit their bid can do so by following the terms and conditions mentioned in this document.

The technical specifications and criteria for evaluation are mentioned in the following pages.

Ahmedabad

11 March 2011



Chief Innovation Officer

(V/c)

Specifications for the Workstation

The Workstations are proposed to be used for resource intensive applications like video editing, graphics animations, software like GIS (Geographical Information Systems), Engineering Designs, CAD/CAM, etc.

Processor	:	Intel Core i5 2.93 GHz at least
RAM	:	4 GB expandable to 16 GB
Hard Disk	:	320 GB at least
NVidia Graphics Card	:	1 GB Memory at least
Monitor	:	18.5" TFT
Operating System	:	Genuine Windows 7 Professional
Warranty	:	3 years

DVD R/W, Keyboard, Mouse should be provided.

General Terms and Conditions

1. The validity of the bid should be at least 90 days from the last date of submission.
2. NIF shall not be responsible for any delay / loss or non-receipt of tenders by post / courier service.
3. No unsolicited correspondence shall be entertained after the submission of the bid.
4. If an order is placed with the firm, the purchase shall be governed by an agreement as per NIF Guidelines in force at the time
5. Additional terms and conditions will be incorporated in the purchase order, if needed, to safeguard the interests of NIF
6. Tender is not transferable
7. In case of any dispute in respect of the tender, all legal matters shall be instituted within the jurisdiction of Ahmedabad, where the purchaser ordinarily resides.
8. No Agency commission will be paid to any authorized agent in India
9. Bids must be submitted in sealed covers
10. Tender shall be addressed to Chief Innovation Officer, National Innovation Foundation, Bungalow No.1, Satellite Complex, Premchand Nagar Road, Jodhpur Tekra, Satellite, Ahmedabad – 380015
11. The sealed cover must have written "OFFER FOR WORKSTATION" on it.
12. This is a limited tender and bids are invited from more than 3 vendors.
13. This tender document will also be available for download from NIF website at www.nif.org.in. Interested vendors can submit their offers after downloading the tender document.
14. Accepted rate cannot be altered during the tender agreement period
15. The tenderer is eligible only for accepted tender rates and not eligible for any other charges.
16. NIF reserves the right to reject any / all offers without assigning reasons thereof.

Specific Terms and Conditions

1. Selected vendor must arrange for delivery of the workstations at NIF's office at Bungalow No.1, Satellite Complex, Premchand Nagar Road, Jodhpur Tekra, Satellite, Ahmedabad – 380015
2. Any damage during transit will not be the responsibility of NIF and the vendor must agree to provide a replacement at his cost.
3. Full payment will be released on delivery.
4. If the vendor is an authorized dealer of a company/hardware manufacturer, a certificate of the same should be provided in the offer.

Evaluation Criteria

1. NIF-India reserves the right to reject any / all bids with unbranded / sub-standard brands / un-certified brands of products even if they found to be lowest priced.
2. Selection of vendor will be made by NIF's purchase committee based on the overall bid of the vendor based on following criteria
 - a. Whether the product meets the specifications
 - b. Whether the terms of delivery, maintenance and warranty are agreeable.
 - c. Whether the vendor has offered any special discounts to NIF considering it is a non-profit organization
 - d. Whether any special features are offered in the product in terms of the configuration and functionality over and above those stated in the specifications
 - e. Price quoted

Preference will be given to Indian brands like HCL, Wipro, etc.

Instructions for the Tenderer

Tenderer must submit the following information along with his bid

1. Name of the firm
2. Address
3. PAN number
4. Authorized Dealer certificate

Price must be quoted in the following format

Item	Rate	Quantity	Total
Workstation		10	

Taxes if any

Discounts offered to NIF as a non-profit government body

Delivery Time

Date:
Place:

Authorized Signatory _____
With stamp